

NOTICE OF MEETING

Licensing and Safety Committee

Wednesday 15 June 2016, 7.30 pm

Council Chamber, Fourth Floor, Easthampstead House, Bracknell

To: The Licensing and Safety Committee

Councillor Allen (Chairman), Councillor Thompson (Vice-Chairman), Councillors Mrs Angell, Dr Barnard, G Birch, Brossard, Brunel-Walker, Finch, Finnie, Ms Gaw, Leake, Mrs McKenzie, Ms Miller, Porter and Tullett

ALISON SANDERS
Director of Corporate Services

EMERGENCY EVACUATION INSTRUCTIONS

- 1 If you hear the alarm, leave the building immediately.
- 2 Follow the green signs.
- 3 Use the stairs not the lifts.
- 4 Do not re-enter the building until told to do so.

If you require further information, please contact: Priya Patel
Telephone: 01344 352233
Email: priya.patel@bracknell-forest.gov.uk
Published: 7 June 2016



Licensing and Safety Committee
Wednesday 15 June 2016, 7.30 pm
Council Chamber, Fourth Floor, Easthampstead House,
Bracknell

Sound recording, photographing, filming and use of social media at meetings which are held in public are permitted. Those wishing to record proceedings at a meeting are however advised to contact the Democratic Services Officer named as the contact for further information on the front of this agenda as early as possible before the start of the meeting so that any special arrangements can be made.

AGENDA

Page No

1. **Election of Chairman**

2. **Appointment of Vice-Chairman**

3. **Apologies for Absence**

To receive apologies for absence.

4. **Declarations of Interest**

Members are asked to declare any personal or disclosable pecuniary interest in respect of any matter to be considered at this meeting.

Any Member with a Disclosable Pecuniary Interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Democratic Services Officer in attendance that they are withdrawing as they have such an interest. If the Disclosable Pecuniary Interest is not entered on the register of Members interests the Monitoring Officer must be notified of the interest within 28 days.

5. **Minutes**

To approve as a correct record the minutes of the meeting held on 7 January 2016 and 18 May 2016.

5 - 10

6. **Urgent Items of Business**

Any other items which, pursuant to Section 100B(4)(b) of the Local Government Act 1972, the Chairman decides are urgent.

7. **Notice of Public Speaking**

To note those agenda items which have received an application for public speaking.

8. **Annual Report and Workplan**

The Committee is asked to note the work completed in 2015/16 and subject to any comments, approve the work plan for 2016/17 at Annex B.

11 - 24

9. **Health & Safety Law Enforcement Plan 2016-17**

The Committee is asked to note the work undertaken in 2015/16 and approve the proposed plan for 2016/17.

25 - 52

10. **Park Home Fee Policy**

The Park Home Fee Policy was introduced in 2014 as part of the legislative changes within the Mobile Homes Act 2013. This report reviews the implementation of the Act and recommends some changes within the document to add clarity and layout going forward.

53 - 68

11. **Pet Shop Licence Conditions**

The Committee is asked to approve the adoption of the Model Licence Conditions document at Annex A as follows:

69 - 110

- i) with immediate effect for any new licences issued and from 1 January 2017 for any existing licence holders.